

**MINUTES
SPECIAL MEETING
OF THE FINANCE COMMITTEE
July 26, 2006
5:00 p.m.**

1. Call to Order & Roll Call

The Special Meeting of the Santa Rosa Community Services District Finance Committee was held at the Santa Rosa CSD Office commencing at 5:00 p.m. on July 26, 2006 with the following people present:

Gene Bianchi, Committee Chair
Blaine Boyer, Committee Member
Jill Gipson, Staff Committee Member
Rob Holmes, General Manager

2. Public Comment

None.

3. Approval of Minutes

The Minutes of the May 5, 2006 Special Meeting were approved by consensus.

4. Certified Audit

Jill Gipson reported that the auditors will be in the office beginning tomorrow to conduct the District's certified audit. She anticipates there will be 5-10 days of in-house work for the auditors. Additionally, we will require a FEMA Single Audit, which is mandatory when funds in excess of \$100,000 are received in any given year.

5. Equipment Review

General Manager Holmes presented an overview of equipment usage for the

past year. Discussion followed, and he was directed to research alternative equipment to the motorgrader, that may better fit the District's needs now that most roads are paved.

6. Funding of Contract Work

General Manager Holmes reported that current projects are within the budget framework, however, if we are to consider purchasing land and building a District Office, the scheduling of some of those projects may have to be re-evaluated.

Director Bianchi stated that he asked for this item to be on the agenda not to review contract work, but to receive a report from Staff on their efforts to cut costs. General Manager Holmes stated that every line item within the budget had been reviewed by the General Manager, Office Manager, Finance Committee, and the full Board within the past 60 days during budget preparation and adoption.

7. Office Lease

Jill Gipson presented the office lease proposed by our current landlords for 2007-2010.

8. Adjournment

There being no further business, the meeting was adjourned at 5:53 p.m.

Jill Gipson, Office Manager

ATTEST

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Gene Bianchi, Chairman